

## ACAA eFORUM User Policy and Guidelines 09 July 2018

### User

All members have access to the ACAA eForum. eForum registration is not compulsory but is required to allow the use of some its features. Members who do not maintain, or continue their ACAA membership, will not be provided with continued access to the ACAA eForum.

Users are responsible for the maintenance of their personal details, especially their email address.

All participants should read and understand the ACAA Forum Moderator Responsibilities Policy and Guidelines. It is expected that participants will respect the role of, and where necessary, cooperate with requests from and decisions made by the Moderator.

Forum participants must not use the Forum in a way

- that may bring the profession of Access Consultants or the ACAA into disrepute.
- that is frivolous, salacious, libellous, defamatory, or discriminatory.
- that contains inappropriate language.

Forum participants must:

- identify themselves by name only.
- conduct themselves professionally.
- respect the rights and dignity of others.
- refrain from advertising a product or service.
- keep personal discussions to an absolute minimum.

ACAA takes no responsibility for the outcome or consequences of any information posted on the Forum.

At the discretion of the Management Committee participants who ignore these guidelines, in whole or in part, or who fail to heed the proper instructions of a Moderator, may have their forum participation restricted or suspended.

Forum participants are able to opt out of receiving automatic email notifications on a particular topic by un-ticking the “Subscribe topic” button at the footer of the forum

Topic page. Members wishing to cancel their subscription are required to notify the ACAA Office Administrator in writing, or by email [office@access.asn.au](mailto:office@access.asn.au) .

Branding only updated 6.5.2020.